

Gridley Unified School District
Job Description

JOB TITLE: DISTRICT SOCIAL WORKER

SALARY LEVEL: Placement on Certificated Schedule DIVISION: Certificated

DEPARTMENT: District LOCATION: District Wide.

REPORTS TO: Superintendent or Designated Administrator

BOARD APPROVAL DATE: July 21, 2021

SUMMARY: Under the supervision of the administrator, serves as liaison between school, student, family and community mental health and social service agency services; assists in the development and implementation of school-wide or district-wide positive behavioral intervention and support (PBIS) and multi-tiered system of support (MTSS) initiatives including parental meetings or classes that may be offered some evenings or weekends; conducts student home visits to assess and meet students and families' needs; assists in early identification of at-risk students who demonstrate behavioral, social, and/or emotional problems; conducts classroom observations to provide consultation and intervention strategies to teachers; facilitate staff training and professional development bringing knowledge of developmental social/emotional needs of students; participate in the development of school-wide prevention, initiatives and policies related to safety, violence prevention and positive culture, social/emotional health, and the general welfare of students; counsels students and families with discipline and attendance problems that inhibit success through the SARB process.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Counsel a diverse range of individual students, parents and families to assist students to achieve their personal best; provide follow up case management services to students and families by maintaining regular telephone or personal contact with families. Encourage and welcome valuable contributions from families.

Provide crisis intervention to families and students in regards to suicide and homicide threats, drug abuse, pregnancy, truancy, medical issues, community violence, child abuse, assaults, suicide threats, bullying and other issues.

Establish and coordinate collaborative relationships and enhance communication between schools, families, community agencies and students.

Participate in identifying and resolving school issues involving attendance.

Consult with teachers to encourage open communication with students.

Participate in identifying community problems and developing needed community services.

Foster healthy families through community and school programming, including, but not limited to, parent education and community service.

Train staff in Restorative Practices, PBIS, and MTSS strategies and provide assistance and guidance for schools as practices or strategies are implemented

Coordinate work with that of site-based counseling and administration teams to provide effective service to all district students.

Link students and parents to mental health, medical and social services; including necessities (food, clothing, shoes, and housing).

Support the SART and SARB processes, when appropriate, to assist in the prevention and remediation of attendance problems. Assist the district attendance coordinator to address the attendance needs of the District and serves on the district SARB team.

Directly assist the Homeless Foster liaison for the District and supports the needs of homeless/foster students.

Assist site and district staff in conducting residency checks and home visits.

Attend and participate in a variety of internal and external meetings at school site and district level, interdisciplinary case conferences, inter-agency meetings, etc.

Other related duties as assigned.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND/OR EXPERIENCE: Bachelors or Master's Degree in Social Work. Possession of a valid California Pupil Services Credential authorizing School Social Work. Three or more years experience as a practicing social worker with preferred experience working with foster youth, probation, Child Protective Services (CPS), Foster Family Agencies, group homes and/or Licensed Children's Institutions (LCIs) and Homeless populations. Knowledge of legal mandates, policies, regulations, and guidelines pertaining to student attendance, child welfare, and mandate reporting in California educational settings.

LANGUAGE SKILLS: Ability to effectively present information in one-on-one and small group situations to students, co-workers, parents and other employees of the organization. Knowledge of rules governing correct grammar, spelling and punctuation. Ability to prepare and maintain a variety of accurate narrative and statistical reports submitted to district personnel as required. Communicate orally and in writing, understand, and follow both oral and written directions effectively. Bilingual ability preferred, but not required.

MATHEMATICAL SKILLS: Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations. Ability to read and interpret graphs.

REASONING ABILITY: Ability to apply common sense understanding to carry instructions furnished in written, oral, diagram or schedule form. Ability to deal with problems involving a few known variables in routine situations.

CERTIFICATES, LICENSES, REGISTRATIONS: Bachelors or Master's Degree in Social Work. Possession of a valid California Pupil Services Credential authorizing School Social Work. California Driver's License required by the first day of service. District First Aid and CPR training may be required and will be provided if required.

OTHER SKILLS AND ABILITIES: Ability to communicate and interact with staff, students, parents and others in an open, friendly, business-like manner.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently is required to sit, stand, walk, and reach with both hands and arms, talk, hear, write, and listen. The employee must occasionally lift and/or move up to 25 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually low to moderate.